



UNC Faculty-Staff Recreation Association, The Farm
 #1 Alice Ingram Circle
 Chapel Hill, NC 27517
 Rental ?'s: paul@uncfarm.org
 Website: www.uncfarm.org
 Phone (919)962-3276

FSRA SMALL GATHERING RENTAL CONTRACT 20 PEOPLE OR LESS

I agree to be responsible for the use of the FSRA Clubhouse/Picnic Shelter on _____ (date of event)
 from _____ to _____ for _____ (type of function). # of people expected: _____

The rental fee is \$40.00 for 0 - 2 hours (To be paid by the sponsoring member). Party size cannot exceed more than 20 participants including supervising adults. This time is to include set-up and clean-up by the group. Groups cannot reserve the Clubhouse before 5:30 p.m. Monday-Friday from June 16-August 22, or the picnic shelter before 4:00 pm.

I understand the following conditions will be in effect during the function:

1. **I will have exclusive use of the clubhouse or shelter chosen, except for the restrooms.** The function may not use the pool, tennis courts, or other Farm facilities. Facilities accessible to renters (but not exclusive use) include the adjoining wooden deck, covered shelter next to the clubhouse, volleyball court and playground.
2. **No alcohol will be served at the function nor will alcohol be sold.**
3. **The blue trash cans are for aluminum/plastic/glass/ paper recycling only (no sorting necessary).** Please leave clean corrugated cardboard by blue recycling bins.
4. **The rental fee is to be paid after the event has taken place. You will be invoiced after the event through your CourtReserve account.**
5. **I accept responsibility for property damage to The Farm that may occur as a result of the function and any repair cost needed.** After the event, Farm management will inform me of any damages. I accept responsibility for property damage to The Farm that may occur as a result of the function and any repair cost needed be paid within 10 days of notification by Farm management.
6. **I accept responsibility for clean-up for the party. Clean-up consists of sweeping and wiping spills from the floors, emptying all trash and taking it out to dumpster located along driveway as you leave the upper parking lot, cleaning all dishes used and replacing any furniture moved from its original spot. The Clubhouse should be left in the condition it was found before the function.** If requested, Farm staff will clean-up. The charge for this service is \$50. If the clean-up by a member is inadequate, The Farm reserves the right to do additional clean-up and bill that extra work against the sponsoring member's account. Clean-up responsibilities do apply to adjacent deck, grounds, volleyball court and playground.
7. **Any balloon(s) entwined in ceiling fans will result in a \$100 penalty charge per balloon that will be assessed to sponsoring member's account.**
8. **Fifteen children is the maximum number of people that the Clubhouse can accommodate for small children gatherings.** Any group exceeding that number will automatically lose the privilege to reserve the Clubhouse permanently.
9. **Parking for morning Clubhouse rentals is available only in the lots on the right hand side of the road.** I will be responsible for informing the members of my group of these parking areas. Rental parking is not allowed in the lot to the left of the drive near the Clubhouse for daytime morning rentals with the exception of the handicapped parking space.
10. **Please note that The Farm is "pet-free."** Please inform event attendees of this policy. A \$50.00 penalty will be charged for each pet if this policy is violated.
11. **If live or amplified music is provided during event, please direct music away from clay tennis courts. Please insure compliance with Town of Chapel Hill Noise Ordinance.**

Please sign and return one copy to: FSRA, #1 Alice Ingram Circle, Chapel Hill, NC 27517.

 Signature of Sponsoring Club Member

 Printed Name of Member

 Home Address City Zip

 Best Phone Number for Emergency Contact

Payment will be billed through your CourtReserve account

Rental Fee: _____

Cleanup Fee: _____

Total Fees: _____

 Email Address